

**REQUEST FOR BIDS
TOWN OF PALISADE
FUEL HAZARD REDUCTION PROJECT**

The Town of Palisade, Colorado, is accepting bids for fire hazard reduction services on Town owned property within the Town's Rapid Creek Watershed. These services are to be provided in accordance with the terms, conditions, and proposed statement of work contained in this bid request document.

Quotations must be submitted by providing a response in accordance with the terms and conditions and the statement of work, placed in a sealed envelope bearing the return address of the bidder, and clearly marked "Response to Bid". Bids must be sent or delivered in a manner to arrive at the Palisade Town Hall, 175 E. Third St, P.O. Box 128, Palisade, CO, 81526, NO LATER THAN 2:00 p.m., September 15, 2010.

The most responsive bid will be determined by criteria determined essential to the Town. The criteria are not limited to the lowest price. The Town reserves the right to reject all bids, or accept the bid deemed most advantageous to the Town. All bids received are subject to negotiation prior to any contract award.

This Request for Bids is not a commitment to purchase, and the Town shall not reimburse any expenditure experienced by the Bidder in its preparation. Nor does the Town obligate itself with any action taken or cost incurred by Bidder in responding to this Request for Bids. The responses to this Request for Bids will be used to select a service provider.

Questions should be addressed to the Town's Project Manager, Winslow Robertson or the Public Works Director, Frank Watt at (970) 464-1116. A pre-bid tour of the defined area for timber removal will begin at the Palisade Town Hall, 175 E. 3rd Street at 10:30 am on Tuesday, September 7, 2010. Thank you for your interest. We look forward to receiving your bid.

BID INFORMATION
REQUEST FOR QUOTATION – FUEL HAZARD REDUCTION PROJECT

1. All participating bidders, by their signature hereunder, shall agree to comply with all conditions, requirements, and instructions of this Request for Bids as stated or implied herein. Should the Town omit anything from this package which is necessary to a clear understanding of the requirements, or should it appear that various instructions are in conflict, then the bidders shall secure instructions from the Town's Project Manager, Winslow Robertson or the Public Works Director, Frank Watt at (970) 464-1116 prior to the time and date of the quotation closing date shown in the Request For Bid.
2. After bids are opened, a bidder may be given an opportunity to explain the nature of any error and may request their quotation be withdrawn. Such quotations may, with the approval of the Town, be withdrawn and not resubmitted. Errors determined by the Town to be minor may be allowed within an acceptable quotation.
3. Bidders are expected to examine the specifications and all instructions contained in this quotation package. Failure to do so will be at the bidder's risk.
4. LATE OR UNSIGNED QUOTATIONS WILL NOT BE ACCEPTED OR CONSIDERED. IT IS THE RESPONSIBILITY OF THE BIDDER TO ENSURE THAT THE QUOTATION ARRIVES AT PALISADE TOWN HALL PRIOR TO THE TIME INDICATED ON THE REQUEST FOR QUOTATION.
5. The contract shall be awarded to the most responsive bidder and will be determined by criteria determined essential to the Town. The criteria are not limited to the lowest price. The Town reserves the right to reject all quotations, reject portions of any quotation, or accept the quotation or quotations deemed most advantageous to the Town.
6. Important dates and times (all times are Mountain Daylight):

RFB Advertised	August 30, 2010
RFB packages available	August 30, 2010
Pre-bid Tour	September 7, 2010 at 10:30 AM
Bids due to Town of Palisade	September 15, 2010, 2 PM
Completion of contractor selection (estimated)	September 30, 2010

**FUEL HAZARD REDUCTION PROJECT
RFB-TOWN OF PALISADE 2010**

Objective

It is the Town's intent to enter into an agreement with a contractor for providing fuel hazard reduction services on Town owned property in the Town's Rapid Creek Watershed. It is estimated that there are 10 loads of logs within a designated area or 47,000 board feet.

Terms, Conditions and Statement of Work are included on the attached page.

PRINT THE WORDS "NO EXCEPTIONS" HERE

_____ IF THERE ARE NO EXCEPTIONS TAKEN TO ANY OF THE TERMS, CONDITIONS, OR SPECIFICATIONS OF THESE QUOTATION DOCUMENTS. IF THERE ARE EXCEPTIONS TAKEN TO ANY OF THESE TERMS CONDITIONS, OR SPECIFICATIONS OF THESE QUOTATION DOCUMENTS, THEY MUST BE CLEARLY STATED ON A SEPARATE SHEET OF PAPER, ATTACHED TO THIS QUOTATION SHEET AND RETURNED WITH YOUR QUOTATION PACKAGE.

COMPANY

CONTACT

TELEPHONE _____ FAX _____

PRINT NAME AND TITLE

AUTHORIZED SIGNATURE

DATE _____

REFERENCES

Provide a list (which includes contacts and phone numbers) of three local firms for which you provide similar type of services described herein.

1. Name: _____ Phone Number: _____

2. Name: _____ Phone Number: _____

3. Name: _____ Phone Number: _____

FUEL HAZARD REDUCTION PROJECT RFQ-TOWN OF PALISADE 2010

This page describes the Scope of Services contemplated by the Request for Bids (RFB). This Scope of Services should be used as a basis for preparing your estimated costs if your firm chooses to provide a bid. It is the intent of the Town (at the time this RFB is issued) to award a single contract to perform the entire Scope of Services referenced within this RFB.

The following services and tasks will be expected to be performed by the Contractor:

- **Cut and remove all marked trees within the designated area.**
- **Cut and remove any standing dead trees over 6" diameter within area.**
- **Leave standing any snags with evidence of nesting bird activity.**
- **Pile slash in openings at least 30 ft, from live trees. Piles should be no higher than 6 ft. high.**
- **Estimated 10 loads of logs within unit, or 125 cords/47,000 bdf.**
- **Fueling of equipment to be done at least 100 ft. from Rapid Creek.**
- **Work to be performed must be agreed upon by the Town and the Contractor prior to the start of work.**
- **Prior to any work, an inspection will be conducted with the operator and the assigned Public Works employee to ensure that the desired end state is communicated and understood .**
- **Provide Public Works with a schedule and ensure that the schedule is understood and can be fully met. No hauling can be done during wet weather.**
- **Contractor will be responsible for the safety of their employees and the public and will take the necessary steps to protect private and public property.**

The Town will provide:

- **Access to unit and maintenance of access road.**
- **Allow on-site camping.**
- **Inspection of all work**
- **Slash piles will be burned by the Town of Palisade during the winter.**

**FUEL HAZARD REDUCTION PROJECT
RFQ TOWN OF PALISADE - 2010
QUOTATION SHEET 1 – PROPOSED PRICING**

In this section your firm is requested to provide proposed pricing for the bid. It is the intent of the Town (at the time this RFB is issued) to award a single Contract to perform the Scope of Services referenced within this RFB.

Lump sum price for the removal of all marked trees within the defined area:

\$ _____